

**From:** Susan Chree <schree@sacscoc.org>  
**Sent:** Thursday, April 21, 2016 11:27 AM  
**To:** McCarron, Dr. Craig S.; Stampfl, Tanja; Hall, Dr. Susan M.  
**Subject:** SACSCOC CORRECTED Proposal Letter



**THIS E-MAIL IS BEING SENT REGARDING YOUR PROPOSAL SUBMITTED FOR THE  
2016 SACSCOC ANNUAL MEETING.  
PLEASE RESPOND ON OR BEFORE May 2, 2016.**

April 21, 2016

Dr. Craig McCarron  
Assistant Professor and Director, Quality Enhancement Plan  
University of the Incarnate Word  
San Antonio, Texas

Dear Dr. McCarron:

The members of the Program Planning Committee for the 2016 SACSCOC Annual Meeting have reviewed your proposal for this year's conference in Atlanta, GA. Your proposal to conduct a **60-minute Concurrent Session has been accepted**. Below are comments made by the reviewers of your proposal, which may include feedback requesting some additional information:

- The proposal is supported by relevant references. I question how many institutions could or would be willing to outsource part of their QEP. But, the topic is relevant for those who might.
- Good to see a proposal that addresses faculty buy-in and support of the scholarship of teaching and learning. The title narrows the focus a bit much, but a few tweaks to the title and abstract will make this a promising presentation.
- The title narrowly focuses on the use of a research mentor or muse. The proposal goes beyond that and includes a broader, richer discussion about ways to engage faculty in the scholarship of teaching and learning through the QEP process. I would suggest that the title reflect this broader discussion on SOTL and include the research muse as part of that discussion.
- The text included in the relevance section would make for a strong abstract: Each QEP by design aims to make a significant change to institutional culture, but those deep changes involve

challenges to implement throughout the larger university community. Implementation Science offers a useful framework to approach this challenge, since institutional change is the most effective and long-lasting form of implementation, but often stops at paperwork (new mandates and rules) or limited outreach (workshops and individual initiatives which offer mixed results) resulting in only temporary change. This session describes one university's "work in progress" to employ a "research muse" to support faculty who seek to produce scholarly material through their QEP activities."

**Requested Information:**

-Provide an updated Title and/or Abstract.

Your session will be scheduled for Sunday, December 4, 2016 or Monday, December 5, 2016 at either the Hyatt Regency Atlanta Hotel or the Atlanta Marriott Marquis Hotel.

Please respond by **May 2, 2016** by emailing the following items to [annmtg@sacscoc.org](mailto:annmtg@sacscoc.org):

1. Confirm your agreement to present the proposed session on either of the scheduled dates indicated above.
2. If noted in the reviewers' comments above, submit all "Requested Information."
1. One individual will receive complimentary conference registration and reimbursement for one night's lodging (room and tax) and one day of meals (up to \$60 with itemized receipts).

Our next email communication, which will be sent next month, will provide a link to a resource webpage for presenters, along with information on how to register and make hotel reservations for the Annual Meeting. Below are some important dates to add to your calendar. We will send an email prior to each of these dates with additional details.

**Important dates:**

By August 26, 2016	Ensure that all session presenters have registered for the Annual Meeting and made their hotel reservations.
By September 8, 2016	Confirm audiovisual equipment to be utilized in the session.
By October 7, 2016	Submit handouts of your presentation.

We appreciate your support of the SACSCOC Annual Meeting. If you have any questions, you may send an email to [annmtg@sacscoc.org](mailto:annmtg@sacscoc.org), as all Meeting Planning staff members have access to this email account. Thank you for helping to make the 2016 SACSCOC Annual Meeting a great success.

Sincerely,

Alana T. Veal  
Susan A. Chree

cc: Tanja Stampfl  
Susan Hall

*Susan*

*Susan A. Chree  
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Alana Veal, Director of Professional Development  
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